

MEMORANDUM OF AGREEMENT
Transfer of General Education Core Requirements

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The University of Hawai'i (UH), as a comprehensive state-wide system, offers instruction in a wide variety of programs located at campuses throughout the state of Hawai'i. It is committed to functioning effectively as a system, which requires facilitating the informed and transparent transfer of students who move among the campuses, colleges or schools of UH campuses. According to Board of Regents (BOR) policy, the transfer experience should be as simple and predictable as possible (BOR Policy Chapter 5, Section 5-13 and Executive Policy E5.209).

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Each campus requires general core requirements to earn an Associate of Arts or Bachelor's degrees. General education core requirements include foundations/basic and diversification/area requirements

The following outlines the transfer of general education core requirements within the University of Hawai'i System. It is based on the principle of mutual respect and trust of faculty who collaboratively developed general education core requirements for their own campus.

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[Maybe here we can have a preamble, making explicit the conditions that allow this agreement to be possible: e.g the statements in #2 below that begin "Across ..." and maybe some definition of what Gen Ed core entails? or maybe that should go in an appendix. But I think that somewhere that definition needs to be explicit (otherwise how will students or the STAR folks know what counts?)

Core Requirements

1. Students who have completed the general education core requirements at one UH campus have satisfied the general education core requirements at any UH campus. Upon transfer, the core requirements are not subject to course-by-course review. Students must satisfy the program, degree and graduation requirements of the campus from which they wish to graduate.

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This agreement amends Executive Policy E5.209 Section IV. B. 3. which states,

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"Students who transfer from one UH campus to another must satisfy the general education requirements of the campus from which they wish to graduate. The requirements that apply shall be those in force at the time the student entered the UH system, provided that the student has maintained continuous enrollment since that time and does not elect to graduate under requirements adopted more recently by the campus." [do we still need to have the language about which requirements apply? The "catalog year" is a significant milestone for deciding whether students can graduate.]

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The above statement will now apply to students who transfer from one UH campus to another UH campus without an AA degree or completion of core GE requirements at the sending campus.

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Diversification/Area Requirements

2. University of Hawai'i courses with diversification/area or equivalent designations that transfer to another UH campus are accepted with the sending campus' designation. Across the ten campuses, the diversification or area designations are sufficiently consistent in content and disciplinary category that they may be

Comment [J11]: Any thoughts on different phase...this seems awkward. Maybe highly or strongly.....

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deemed equivalent. All campuses approve the designations of their courses and complete a review process at least every five years

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Foundation/Basic Requirements

3. Students who have completed the general education foundations/basic requirement at one UH campus have satisfied the general education foundations/basic requirement at any UH campus. Upon transfer, the core requirements are not subject to course-by-course review. Students must satisfy the program, degree and graduation requirements of the campus from which they wish to graduate.

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This agreement is in effect of five years until XXXX and subject to review in XXXX.

Signed by
Faculty Senate Chairs
VCAAs/DOI
Chancellors of each UH campus.

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Action Plan

CAOs are to take these policy proposals to their faculty senates for action. Targeted date is Feb. 2010 for final action so information may be included in the 2010-2011 catalog. STAR is able to add a check box to show that the student has completed core or foundations/area GE requirements.

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Policy Statement regarding consistency of courses that meet GE core requirements
Equivalent courses that meet General Education core (foundations/diversification or basic/area) are to be consistent in course alpha, number, title, student learning outcomes and general education designation.

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Changes to equivalent courses that met meet general education core requirements that affect course alpha, number, title, student learning outcomes and/or general education designation are to be approved by ??????

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From E5.209

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In addition, coordination and communication regarding curriculum changes must be undertaken to ensure no inter-campus conflicts are created via inconsistencies in course numbering systems.

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Proposed changes in general education or degree requirements and other academic policies at one campus, college or program which affect students transferring from other UH campuses must involve prior consultation with faculty and administrators affected by the changes. Consultation implies timely and active discussion with all affected parties prior to a final decision on the

proposed change. Campuses implementing curricular changes must notify other UH campuses when the changes are approved. There must be at least **one full academic year** between notification and implementation of the approved change to allow other campuses to initiate appropriate curricular changes.

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MEMORANDUM OF AGREEMENT

Dual Credit Articulated Program of Study (DCAPS)

The University of Hawai'i (UH), as a comprehensive state-wide system, offers instruction in a wide variety of programs located at campuses located throughout the State of Hawai'i. It is committed to functioning effectively as a system which requires facilitating the... transparent transfer of students who move among the campuses, colleges or schools of UH campuses. The transfer experience should be as simple and predictable as possible (BOR Policy Chapter 5, Section 5-13 and Executive Policy E5.209).

The purpose of Dual Credit Program of Study (DCAPS) Agreements is to provide a mechanism for students from the State of Hawai'i Department of Education high schools, who enroll at one of the University of Hawai'i Community Colleges (UHCC), to receive college credit for mastery of standards gained in courses taken at the high school that meet college-level student learning outcomes.

UHCC faculty review the high school courses and determine or develop the assessment to be used to validate that the students have met the college-level student learning outcomes and are eligible to earn college credit. Current signed agreements may be viewed at <http://www.hawaii.edu/cte/pathways/certification/index.html> Typically, high school students successfully complete (a) three (one-credit) high school courses and (b) an assessment (a UHCC faculty-developed examination or national test) maintained and administered either by the community colleges or a national certification organization, to receive college credit.

College credit awarded through DCAPS Agreements (as noted by DCAP in Banner) will transfer to any UH campus and be accepted as college-level coursework as if completed at any other accredited institution. These 100-level college courses are predominately CTE-focused, which typically transfers as elective credit to UH four-year campuses.

This agreement is in effect for five years, or until MM/YYYY and subject to review in MM/YYYY.

Signed by
VCAA and Chancellors of each UH campus

Revised 8/24/09

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Comment [CP2]: I suspect this sentence comes from another source.. but it sounds kind of awkward. Particularly "facilitating the informed and transparent transfer of students". Suggest the deletion shown above

Comment [J13]: Carol, please add url. thanks

Comment [J14]: Carol, please add url. thanks

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8/11/09